

Minutes of School Board of Trustees Meeting
Owens Whitney Elementary District No. 6
April 10, 2018

1. Routine Opening of Meeting

- 1.1 Clay Tyree called the Board to order at 7:00 a.m.
- 1.2 Roll Call was taken-all present: Clay Tyree-President, Frank Dazzo-Vice Chair, April Drane-Member, Mikaela Gist-Head Teacher, Lee Gurney-Secretary
- 1.3 Pledge of Allegiance
- 1.4 Moment of silence
- 1.5 Call to the public -none
- 1.6 Frank Dazzo made a motion to approve the minutes from the March 20 and 22, 2018, board meetings, Clay Tyree seconded-motion approved.

2. Information and Discussion

- 2.1 Mikaela Gist presented her resignation as classroom teacher and Head Teacher as of May 22, if at all possible. Clay Tyree said the Board needs to get squared up with the hours/pay that they owe her; she will get her hours together for the next Board meeting. Clay thanked Mikaela for all the hard work she has put in. Clay Tyree made a motion to accept Mikaela Gist's resignations, April Drane seconded – motion approved.
- 2.2 Mikaela Gist informed the Board that Amelia and John St. Clair have applied for the teaching positions at the school. She has interview both of them and feels they both have something different to bring to the school; Amelia is a Reading Specialist with her Masters and John has his Special Education Certificate and has a Doctorate. She feels they are an excellent fit for the school and they really want to be in Wikieup. Clay mentioned that Amelia did work at the school until she was pushed into the upper grades and did not feel comfortable there. Clay Tyree asked if there were any other applications. Mikaela said she called the teacher that lives in Wikieup and gave her some information about the job. Mikaela asked her to call back if she was interested but has not heard from her. Mikaela mentioned that Lee Gurney has worked with Amelia before; Lee said they got along very well. Mikaela also mentioned that they requested Unit 1 as their housing and that last year the Board said it was teacher preference as to the housing they wanted. The St. Clairs would like to move in around June 1, if at all possible. Frank Dazzo asked if one of them would be interested in the Head Teacher position but Mikaela said it is not good to have one spouse supervising the other. Clay Tyree made a motion that the District hire both John and Amelia St. Clair as certified teachers for the 2018-2019 school year, April Drane seconded

- motion approved. There was discussion as to when Ms. Rippentrop was vacating Unit 2 so the Frenchs could swap over from Unit 1 if they desired.
- 2.3 Mikaela Gist informed the Board that the School received just under \$7,000 from the State because the testing scores of our students were in the top 10% of the State; Bryan Bullington had explained about the money when he was helping with the budget. He said that the schools with the highest free and reduced lunch who had the highest growth in their testing scores got this money; it is a one-time payout. The Board congratulated Mikaela on her hard work.
- 2.4 Lee Gurney informed the Board that there had been some confusion as to the employees getting paid any sick leave that they did not use, that needed to be clarified. She presented the information from the Industrial Commission of Arizona that stated that “alternately, in lieu of carryover, an employer may pay an employee for unused earned paid sick time.” Employees do get to carryover 24 hours per year. Frank Dazzo asked if they ever get the money. Lee stated that they do not get the money; they can carryover 24 hours but can only use 24 hours per year. Clay mentioned the best way to get the money is to use the sick pay. Lee stated you can only use it for sick time; it can be for you, your family, abuse-physical or substance, grandparents, etc..
- 2.5 Mikaela Gist stated that she has done a lot of research into the best way to handle the Districts administration position; she has talked to business managers and principals regarding the position. One business manager wanted \$35,000 and some of the principals who have been at their jobs for quite a while, still didn’t know how to do the budget. She has talked to Bryan Bullington regarding what it might look like to have Bagdad as our external administrator and asked him to come and speak to you. She did not have the whole picture when she took the position and can’t find anyone, other than Bryan, that has the whole picture. Bryan mentioned that he was fortunate to get Mikaela to sit on their Board this year and that they have exchanged many ideas throughout the year. The School has to do a revision in May to deal with revenue that was not recaptured. As you work with the school budget you learn the tricks and details and how to manage the budget. He has proposed Bagdad provide external services, with himself retaining oversight and possible other principals working hands on with the school. He would be available with issues such as how to deal with a student, parent or facilities – whatever is needed. There are issues with the budget that have occurred in years previous and it would probably cost more than they are paying Mikaela but the value would be there. One example is our transportation revenue control level was way off and the District lost money to other school districts. There was talk of grants; Mikaela stated that Beth only does the Title grants and REAP, no outside grants. Bryan said it would be good to keep her as she has been working with them and understands them but there are other

grants that come available from the federal and state which he gets notices of. Bryan will put together a proposal to bring to the next Board meeting.

- 2.6 First reading of GCCA-Professional/Support Staff Sick Leave and GCQE-Retirement of Professional Staff Members
3. Motion to go into Executive Session – Clay Tyree stated that Ashley Richards asked that her employee contract be discussed in open meeting so there will be no Executive Session. Mikaela said the Board needs to approve her hiring. Clay Tyree said that there was an incident in town that he wanted to bring up to the other Board members because that kind of thing affects the school. Mikaela said she has gone over the school policy regarding employee conduct even when not at the school with Ashley.
4. Action Items
 - 4.1 The board received, reviewed and signed vouchers. Frank Dazzo made a motion to approve payment of the vouchers, Clay Tyree seconded-motion approved.
 - 4.2 Lee Gurney stated that last year the Board paid \$390 toward each employee's health care in the 2017-2018 school year and wanted to confirm that the amount paid by the District would remain the same for the 2018-2019 school year. April Drane made a motion to have the District pay \$390 toward each employee's health coverage, Clay Tyree seconded – motion approved.
 - 4.3 Frank Dazzo made a motion to approve Ashley Richards as the Cafeteria Director, April Drane seconded – motion approved.
5. No requests for future meetings
6. Next Board meeting is scheduled for Tuesday, May 8, 2018.
7. Clay Tyree made a motion to adjourn at 7:43 a.m., April Drane seconded – motion approved.