

Owens Whitney Elementary District No. 6
Minutes of School Board of Trustees Meeting
March 7, 2017

1. Routine Opening of Meeting

- 1.1 Clay Tyree called the Board to order at 6:57 a.m.
- 1.2 Roll Call was taken: Clay Tyree-Board Chair, Frank Dazzo-Vice Chair, Carol Moreno-Board Member, Mikaela Gist-Administrator, Phyllis Eaton-Business Manager, and Lee Gurney-Secretary
- 1.3 Pledge of Allegiance was led by Clay Tyree
- 1.4 Moment of Silence
- 1.5 Call to the Public –no one present
- 1.6 Board members reviewed the minutes from February 7, 2017, board meeting. Motion to approve minutes was made by Clay Tyree, seconded by Carol Moreno - motion passed.

2. Action Items

- 2.1 Vouchers were received, reviewed and signed. Motion to pay approved vouchers made by Clay Tyree, seconded by Carol Moreno – motion passed.
- 2.2 -The Roer family asked to borrow school chairs for a wedding. Carol Moreno stated that there needed to be a \$100 deposit to be refunded if the chairs are not damaged and they are clean. She stated that last time she knew of when the chairs were loaned out they came back muddy and Rosa had to clean them.
-Mohave Electric asked to use the auditorium on June 5, 2017, for their board election; they have used the facility for this in the past. They gave the school a copy of their certificate of insurance and added the school as additionally insured. Frank Dazzo made a motion to allow the Roers to borrow the school chairs on March 11 and for Mohave Electric to use the auditorium on June 5, 2017, for their meeting, seconded by Carol Moreno – motion passed.
- 2.3 Phyllis Eaton informed the Board that she had to revise the 2016-2017 SPED amount in the budget as it had to be the same as last year. She took \$1,000 from the transportation account, as our costs in that account are less than last year. The bottom line remains the same. The Board signed the revised budget. Carol Moreno made a motion to approve the change, Frank Dazzo seconded – motion passed.

3. Information & Discussion Items

- 3.1 Mikaela Gist said IGA (Intergovernmental Agreement) with Bagdad almost done.

Phyllis Eaton questioned the need for the IGA. Mikaela Gist informed her that it would help us with textbooks, health screenings, psychologist services for child testing, use of bus for fieldtrips, invitations to school events/outings in Bagdad and other things she could not remember off the top of her head. She has sent an email to the Superintendent of the Bagdad schools to inquire about a bus to transport students from Wikieup to their high school, i.e. cost, number of students needed, etc..

- 3.2 -Phyllis Eaton informed the Board that she is still trying to balance last year's budget, \$5,000 off. She is going to see Marcia at the County this week. She will be on vacation from June 20 through July 5 so is starting work on the 2017-18 budget. She stated that she was going to train Mikaela to do the budget but now will train Asstrid and that Lee Gurney asked to be included.
- Phyllis said that in the past we have had a carryover and small schools' adjustments but that no longer available per the state tax board, instead there will be more money in the treasurer's office. This may cause us to have to raise the tax base next year.
- 3.3 -Phyllis wanted input on the raises for employees. Clay Tyree mentioned having an executive session next month to decide what the certified raises would be. Lee Gurney stated that classified employee raises have been at 2% for the past couple of years. Carol Moreno stated that Linda Withrow is staying for another year. She also stated that she has been talking with Susan Burdsal and maybe the Board should consider hiring a full-time teacher and putting Mrs. Burdsal to part time. Mikaela Gist stated that if teacher contracts are not to them by April 1, they can assume that they are coming back to the same job and pay. It was suggested to call Sue Burdsal in so she could tell the Board what she wanted for the coming year. Sue said part time would be ideal but you have to consider the students' needs. She was thinking full time with a full-time aide.
- Mikaela Gist said next year AZMerit testing should not be right after spring break. She presented two 2017-2018 school calendars, KUSD and Bagdad. She didn't know if we could have two small school in the budget but Beth Ferry said she knows of some schools that have two. Clay Tyree stated that a letter should be sent to parents of students graduating and those that are already attending high schools and get their input on the issue of having two schools to choose from. Mikaela Gist will write up a notice to send out.
- 3.4 Mikaela and Sue have been using their own money buying text information from Teachers Pay Teachers website. Mikaela asked if there was money to get reimbursed. Phyllis said there is money in the budget to reimburse them for schoolroom supplies. Mikaela also stated that Beyond Textbooks, which was purchased for the 2016-17 school year was a lot of work and time for multi-grade classes. She doesn't think it is worth spending the money for another year as she

has saved all the calendars showing the standards and that a lot of the links it provides you with are not functioning.

3.5 Beth Ferry informed the Board that Title I and Title II paperwork has been turned in.

-ALEAT (Part of Title I) requires the school to report/update certain requirements; this year was the Highly-Qualified Status. No paraprofessionals are paid out of Title I.

-The coding was not done correctly which caused the audit at the beginning of the year. The auditor wants to see a grants management manual to avoid future issues.

3.6 Freeport McMoRan made a contribution to the school of \$3,082. The money has no restrictions placed on it as to what it can be used for.

3.7. The school has received roofing bids from two contractors, but both are with different materials; we need estimates that are the same materials. SFB, Arizona School Facilities Board, said to contact our insurance company first to see if we have any coverage. Then we can apply to them for grant money to replace the roofing. Frank Dazzo said we need to know how long systems will last, guarantees and if they will strip the roofs. Carol Moreno mentioned there is asbestos in the school which may come into play. Frank Dazzo also mentioned that Mohave Electric has contacted him regarding sitting on their board which has money from dividend checks not cashed that they are distributing to organizations in the County to use for whatever they need. Frank said this money could be used to help pay for the roof replacements.

3.8 Meritain Health has sent a letter stating that the CoPay Platinum plan will no longer be available, so the school needs to pick another plan. The CoPay Gold is the same except for higher copays and an increase in the monthly payment amount of approximately \$70.00. Carol Moreno suggested offering two other plans for the employees to pick from, that are less expensive or having the employees pay the extra amount. Lee Gurney will talk with Linda Withrow regarding what plan she would be interested in.

3.9 Linda Withrow wanted guidance from the board on what would be the disciplinary actions if the cafeteria manager/worker violated the Code of Conduct in the Child Nutrition Program. They decided on verbal reprimand, written reprimand and termination.

4. Information Items

4.1 Lee Gurney presented the letter from Attorney Tosca Henry stating that the IRS has closed our collection case.

5. Requests for future meetings -

1. Vote to have employees pay increase in health insurance if they want to keep the copay plan.
6. Next meeting date – Tuesday, April 11, 2017
7. Adjournment at 8:10 a.m. – Clay Tyree