

Owens Whitney Elementary District No. 6  
Minutes of School Board of Trustees Meeting  
February 7, 2017

1. Routine Opening of Meeting

- 1.1 Clay Tyree called the Board to order at 7:03 a.m.
- 1.2 Roll Call was taken: Clay Tyree-Board Chair, Carol Moreno-Board Member, Mikaela Gist-Administrator, Phyllis Eaton-Business Manager, and Lee Gurney-Secretary, Frank Dazzo-Vice Chair was absent (arrived at 7:15 a.m.)
- 1.3 Pledge of Allegiance was led by Clay Tyree
- 1.4 Moment of Silence
- 1.5 Call to the Public –no one present
- 1.6 Board members received and reviewed the minutes from January 17, 2017, board meeting. Motion to approve minutes was made by Clay Tyree, seconded by Carol Moreno - motion passed.

2. Action Items

- 2.1 Vouchers were received, reviewed and signed. Motion to pay approved vouchers made by Clay Tyree, seconded by Carol Moreno – motion passed.

3. Information & Discussion Items

- 3.1 Lee Gurney informed the Board that a prepaid credit card can't be in a business name. Even if we get a regular credit card in the school's name, the person who is the signer is liable for anything charged, not the school. It was suggested to look into an Amazon credit card and Mikaela Gist said she would be the signer and could keep the card, but the bill would be paid by the school monthly. Lee Gurney informed the Board that signers have been added to the True Value account, but employees must get permission to charge anything. Clay Tyree asked if True Value could call us if someone was there charging something. Lee Gurney will look into that.
- 3.2 Mikaela Gist informed the Board that the Values, Mission Statement and Vision Statement were given to the gentleman that did the review of our ASBA policies, which we are waiting to receive back. The Board decided to leave all procedures they are currently using in place at least until they received the updated Policy Manual.
- 3.3 Discussion regarding hiring a part-time person to train in the cafeteria. Clay Tyree mentioned Darla, a woman who had applied for a different job at one time, but who has worked in some type of cafeteria job in the past in California. Carol Moreno wasn't sure if she was still available. Clay also asked about the posting of

a third teacher position. Carol stated that some other schools have already posted positions for next year on the ADE website. Mikaela will work on these issues.

4. Information Items

- 4.1 Mikaela Gist informed the Board that the IGA with Bagdad is close to being ready to send to our lawyer. She has a meeting with them on Wednesday, February 8, 2017.
- 4.2 Phyllis Eaton informed the Board that she should have the budget balanced by next meeting.
- 4.3 Mikaela Gist informed the Board that the graduation date will remain on Tuesday, May 23, 2017.
- 4.4 Lee Gurney informed the Board that Country Haven contractors had inspected the property. Things that need attention: K-3 building and middle building roofs and some siding issues on the K-3 building and the office building. After their estimate is received, Lee Gurney will contact another contractor to get a second bid.

5. Requests for future meetings: Clay Tyree wants a Discussion Item to go over items from previous meetings that were being followed up on.

6. Next meeting date – Tuesday, March 7, 2017

7. Adjournment at 7:36 a.m. – Clay Tyree