

Minutes of School Board of Trustees Meeting
Owens Whitney Elementary District No. 6
May 10, 2018

1. Routine Opening of Meeting

- 1.1 Clay Tyree called the Board to order at 7:00 a.m.
- 1.2 Roll Call was taken-all present: Clay Tyree-President, Frank Dazzo-Clerk, April Drane-Member, Mikaela Gist-Head Teacher, Lee Gurney-Secretary. Also present were Bryan Bullington, Carol Marino, Asstrid Baca and William French.
- 1.3 Pledge of Allegiance
- 1.4 Moment of silence
- 1.5 Call to the public – Carol Marino asked about the letter the school had received
- 1.6 April Drane made a motion to approve the minutes from the April 10, 2018, board meetings, Clay Tyree seconded-motion approved.

2. Information and Discussion

- 2.1 Second reading of Policy GCQE-Retirement of Professional Staff Members.
- 2.2 Mikaela recommended that Bryan Bullington be approved as the Administrator for the School for the school year 2018-2019. Frank Dazzo asked about the items listed as “not provided” on the Administrative Services Proposal. Bryan Bullington stated that someone would be appointed to run the day-to-day operations and that it does not need to be a teacher. He stated Asstrid already does the accounting services listed. Clay asked if the mine was involved; Bryan stated that they were very supportive. Frank asked what it does to the budget; Bryan stated it was less than what our budget manager had been paid in the previous year. April Drane made a motion that Bagdad Unified School District be approved to provide Administrative Services for the 2018-19 school year at a rate of \$12,000 annually, Frank Dazzo seconded – motion approved.
- 2.3 Mikaela Gist asked the Board if the District was going to charge the new teachers rent. There was discussion stating that the St. Clairs’ had paid rent when they previously lived in school housing and that William French was currently being charged rent. Bryan Bullington stated that it should be equitable for all employees. The rents will be: Unit 1-\$200/month, Unit 2-\$150/month and Unit 3-\$100/month. Mikaela asked about the move in date for the new teachers being 30 days from today, which would be June 10 and the Board agreed.
- 2.4 Mikaela Gist reviewed the propane prices: Yavapi Propane would charge \$1.59/gal. with \$1/yr. tank rental, Amerigas would charge \$1.79/gal with an 800 gal. tank and Graves sells used 500 gallon tanks for \$1,200. He did not recommend buying a tank because the propane company wouldn’t cover repairs

if there there was an equipment failure. The Board recommended changing over to Yavapi Propane and leasing the tank.

- 2.5 -Mikaela Gist informed the Board that graduation was Tuesday, May 15 at 7 p.m.. She asked if one of the Board members would volunteer to award the diplomas; Frank Dazzo agreed. April Drane will present the track meet awards.
- Mikaela Gist discussed a letter received by the school on Monday, May 7. The Sheriff's Department and County Superintendent were called and notified that a letter was received and that there was no direct threat made toward the school in the letter. A copy of the letter was mailed and faxed to the Sheriff; she was told to keep the letter at the school. Mikaela was informed that Cedar Hills, Bagdad and a school in Florida had received the same letter. She was told to inform all staff members and to just keep a watchful eye out. Mikaela felt she did not receive the level of support the incident warranted from the Mohave Sheriff's Department (she had called three times before getting a response) so she contacted the Yavapi Sheriff's Department for direction. On Wednesday, three detectives from Mohave County came to the School and walked the premises with Mikaela; they told her to keep all doors locked and to padlock the gates except for the one by the office. They gave her other safety tips that she is currently addressing. Frank Dazzo mentioned letters that all residents of Wikieup had received around December of last year, personally addressed to each resident, he asked about putting the students through a drill and asked why the parents had not been informed. He stated there needs to be more discussion about security and asked about weapons on school grounds, security cameras and possibly a buzzer on the gate by the office. Mikaela stated that she had contacted the Sheriff's Department earlier in the year regarding a safety plan, and Bryan Bullington stated there was no direct threat so parents were not notified. Mikaela informed the Board that a new phone system had been purchased so there could be communication between the different rooms in the School.
- 2.6 Lee Gurney informed the Board that two bids had been received for the weatherization/roofing project and HVAC replacement. The policy states three bids are necessary but being so far from town, it is hard to get contractors to come out to Wikieup and feels everyone did due diligence trying to reach out to contractors. The project manager is putting the Bid Tally together to be sent to the SFB by May 18 so it can get on their next agenda. At the pre-bid meeting the contractors had stated that the work could be done during the month of July while the School was closed for summer break.

3. Action Items

- 3.1 The Board received, reviewed and signed vouchers. Frank Dazzo made a motion

to approve the paid vouchers, April Drane seconded – motion approved.

3.2 Mikaela Gist stated that the Board had their two reading of the policies listed on the agenda so they needed to vote to adopt, change or remove the policies. Clay Tyree made a motion to approve or remove policies listed on the agenda, April Drane seconded – motion approved.

3.3 Mikaela Gist turned the budget discussion over to Bryan Bullington. The worksheet shows that right now the District is taxing more than they are using; money is leaving our District going back to Phoenix to be given to other districts that need money. The majority of the revision is to capture the historical \$164,000 Transportation Revenue Control figure in the budget. Last year \$27,000 was in the budget which was the prior year transportation used but you can go back and use the historical figure. This money can go into M&O to be used as needed. Next year the County will adjust the tax rate but to offset that they will cut the small school adjustment. The other change is that with the increase in the Transportation Revenue Control amount, \$146,000 will be put in Capital, which is like a savings account; you can move the money to M&O if needed. Need to decide what the real needs of the School are for the next year. Bryan also wanted to note that Mikaela and Asstrid have done a great job. The cover sheet reflects all of the changes. Clay Tyree made a motion to approve the budget revisions, April Drane seconded – motion approved.

4. First Reading of Policy Advisories

The Board read through and discussed the changes on the Policy Advisories listed on the agenda.

5. No requests for future meetings

6. Next two Board meetings are scheduled for Tuesday, June 12, and Thursday, June 28, 2018

7. Clay Tyree made a motion to adjourn at 8 a.m., April Drane seconded – motion approved.