

**OWENS-WHITNEY ELEMENTARY SCHOOL DISTRICT NO. 6**  
MINUTES  
REGULAR GOVERNING BOARD MEETING  
September 11, 2018, at 7 a.m.  
Owens School Office

**REGULAR BOARD MEETING**

1. ROUTINE OPENING OF MEETING

1.1 Call to Order

-Clay Tyree called the meeting to order at 7:01 a.m.

1.2 Roll Call

Clay Tyree, Board President

Frank Dazzo, Member

April Drane, Member

Present

X

X

X

Absent

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1.3 Pledge of Allegiance

1.4 Moment of Silence

1.5 Adoption of Agenda

-Clay Tyree motioned to adopt the Agenda, Frank Dazzo seconded. The motion passed 3-0 (Tyree-aye, Dazzo-aye, Drane-aye)

1.6 Call to the Public

a. Visitors wishing to address the Board under the Open Call to the Public. (Individual times shall not exceed 3 minutes. When addressing the Board, speakers are to state their name and affiliation with the School District so that they may be properly recorded.)

b. Visitors wishing to address the Board concerning Agenda Items (Board Members may not address topics which do not appear on this Agenda).

2. CONSENT AGENDA

2.1 Receive, review and approve vouchers.

2.2 Read and approve minutes from the August 14, 2018, Regular Board Meeting

- Frank Dazzo motioned to approve the vouchers and the minutes from the August 14, 2018, board meeting, April Drane seconded. The motion passed 3-0 (Tyree-aye, Dazzo-aye, Drane-aye)

3. BUSINESS MATTERS

3.1 Consider approval of Administration pay raise for Lee Gurney for the 2018-2019 school year  
-Bryan Bullington mentioned that this had been discussed in Executive Session last

board meeting. It was the raise that had been approved for all employees but this position had been overlooked.

-Clay Tyree motioned to approve the Administrative pay raise for Lee Gurney, April Drane seconded. The motion passed 3-0 (Tyree-aye, Dazzo-aye, Drane-aye)

### 3.2 Second Reading of Policy Advisories 616 – 624

-Clay Tyree motioned to accept Policy Advisories 616-624, omitting 632, Frank Dazzo seconded, motion passed. The motion passed 3-0 (Tyree-aye, Dazzo-aye, Drane-aye)

### 3.3 First Reading of Policy Advisories 625 – 643

-The Board discussed the changes to policies 625-643.

### 3.4 Consider approval of Establishing a Revolving Fund at Wells Fargo Bank

-Bryan Bullington explained that the school has employees getting reimbursed for payments to vendors that expect payment at time of service; a revolving fund and credit card will eliminate that. There will be a maximum of \$5,000 (Five Thousand Dollars) moved to this new fund and purchase orders will be written against it; as the money is spent, it will be replenished. It will require two signatures for all transactions. The credit card is for online purchases because some vendors will not accept purchase orders and sometimes we can get better prices online.

-Clay Tyree motioned to approve establishing a Revolving Fund and Credit Card at the Wells Fargo Bank, April Drane seconded. The motion passed 3-0 (Tyree-aye, Dazzo-aye, Drane-aye)

### 3.5 Consider approval of Certified Teacher Salary Addendum

-Clay Tyree stated that this had been previously discussed; it was the additional money the Governor had included in the FY19 Budget to increase teacher's salaries.

-Frank Dazzo motioned to approve the Certified Teacher Salary Addendum, April Drane Seconded. The motion passed 3-0 (Tyree-aye, Dazzo-aye, Drane-aye)

### 3.6 Consider approval of Septic System Installation Bid

### 3.7 Consider approval of Quote for Releveling of the Administration/Classroom Building

-Bryan Bullington stated that 3.6 and 3.7 are both emergency situations and don't exceed the limit but since the timing was right, he wanted to have the Board approve them, so they know where money is being spent.

-Clay Tyree motioned to approve the Septic System Installation and Releveling of the Administration/Classroom Building, April Drane seconded. The motion passed 3-0 (Tyree-aye, Dazzo-aye, Drane-aye)

## 4. REPORTS

### 4.1 Administrator may present reports at this time

-Permits are still in progress for moving the modular, the move should be completed

within three to four weeks.

-Septic system permit is ready for pick up, just need to choose a contractor. Perk test passed.

-Tree removal and pruning has started; contractor will finish work on 9/19.

-True Love plumbing will replace the water line after the new septic is installed. They did not want to increase the water pressure while we had replaced the failed septic system.

-Shed remodel will commence shortly.

-SFB – the school was awarded \$4,900 in emergency funds. There is still some confusion because the projects were originally bid as three separate projects but they ended up lumped together. Also, since the bids were from May and new tariffs have been imposed on imports, we may have to put the projects out to bid again as materials prices have increased.

-Bryan Bullington is working with Karen Anderson to see if the grant money from Mohave Electric is still available for the basketball court project. Frank mentioned that we have a lot of dividends that have not been paid out that we can use toward the project and Mohave Electric said they could give us future dividends in advance to help pay for the project.

-The students are going to the County Fair on Thursday for a guided tour of the exhibits and the 4H area. Bagdad is providing a bus. Each student gets a free pass to the fair.

5. SET NEXT MEETING DATE is set for Tuesday, October 2, 2018

6. ADJOURNMENT

-Clay Tyree motioned to adjourn the meeting at 7:38 a.m., April Drane seconded. The motion passed 3-0 (Tyree-aye, Dazzo-aye, Drane-aye)

Respectfully submitted this 13th day of September  
Lee S. Gurney  
Board Clerk